

DAV PUBLIC SCHOOL

Chakandra More, Chewara Road, Sheikhpura – 811304

Affiliated to C.B.S.E., New Delhi

Circular for the Session 2022 – 23

Dear Parents/Guardians

We welcome you all to the new session 2022-23. It is matter of immense delight and satisfaction that session 2021-22 has been ended smoothly and successfully. At first we would like to thank you for continuous support and co-operation for bringing the school at its excellent in both academic and co-scholastics achievement. We would like to thank for encouraging your wards to attend online classes at the difficult time of Lockdown due to COVID-19. We would also like to thank you for your active support to school management for effective conduction of online classes that gave opportunity to both the children and school management to learn new things even while staying at home and taking measures for bright future. We would like to thank all students and teachers who have rendered their best efforts and brought laurel to DAV Public School, Chakandra More, Chewara Road, Sheikhpura.

Dear Parents/Guardians we would like to bring following important points into your kind notice and expect your co-operation in the development of your wards and school in all respect.

- (1.) The new session will be commenced from 06th April 2022 (Wednesday).
- (2.) School timing will be from 06th April 2022: -
Arrival: - 07:20 AM Departure: - 12:40 PM
- (3.) You are requested to be very particular about the attendance of your wards since beginning as it is mandatory to maintain 90% attendance till the end of the session upto class VIII and 75% for class IX & X as per the instruction of CBSE otherwise they won't be allowed to appear in the exams.
- (4.) You all are requested to keep connected with the school and give your valuable suggestions time to time for development of your ward and the school.
- (5.) You are also requested to pay ANNUAL CHARGE of your wards from **01.04.2022** till **05.04.2022**.
The following charges: -

Annual Charges & Fee for the month of April			
Class	Annual Charge	Class	Annual Charge
LKG & UKG	5450/-	I to V	5820/-
VI to VIII	5920/-	IX & X	6570/-

- (6.) You are requested to collect the books of your ward from School Office from **01.04.2022** to **06.04.2022** after depositing the annual charges. Class-wise price of the books are mentioned below: -

Class	Price (in Rs)	Class	Price (in Rs)	Class	Price (in Rs)
LKG	368/-	UKG	307/-	I	464/-
II	531/-	III	592/-	IV	750/-
V	842/-	VI	1090/-	VII	1130/-
VIII	1289/-	-----	-----	-----	-----

- (7.) Those who want to take T.C. on any ground must submit their application on or before 06.04.2022 failing which they will have to pay the charges and clear all the dues as per norms of the school from 06th April 2022 onwards.
- (8.) Class Teacher will provide the requirements of notebooks. Please apply brown cover and label all the notebooks and textbooks.

GUIDELINES FOR PARENTS

Constant vigilance on the part of the guardians pays rich dividends.

Please read the following points in the interest of your ward: -

- (1.) The diary should be used as means of communications with the school, by checking the entries, if any, made by the teachers.
- (2.) Please see that your ward has all the text books, items of stationery, craft material, dictionary etc. & should bring according to time table of the class.
- (3.) Please ensure that he/she comes to the school in proper and ironed school uniform.
- (4.) Please ensure that your ward reaches school on time.
- (5.) Absence from the school, even for a day, is a matter of concern. The reason to be mentioned in the diary in the space provided for it.
- (6.) Please convey your impression about the work of your ward at home on regular basis in the diary by using one of the following remarks: -
A – Very Satisfactory B – Satisfactory C – Unsatisfactory
- (7.) The parents should deposit the fees monthly. Also kindly note that transport fee will not be charged for summer vacation as only eleven month transport fee is chargeable. In case of withdrawal of the student due to any reason, application is to be submitted for the same latest by 10th March.

- (8.) Kindly note that for withdrawal of transport facility, one month's notice is necessary. This will, however, be acceptable upto 31st August only and no withdrawal of this facility is allowed after September. Transport is to be continued till March.
- (9.) Parents hiring private vans for the transportation of their wards are requested to ensure the safety of their wards in the van as the responsibility lies on them.
- (10.) Parents are kindly requested to ensure that their wards do not drive any vehicles to the school strict action might to be taken on them.
- (11.) Parents/Guardians are not allowed to take the child home unless and until it is very urgent. In that case, parents have to come personally to take the child from the school.
- (12.) Private tuitions should be discouraged.
- (13.) For helping the school in handling emergencies successfully, maintaining communication with parents and keeping records updated is very essential. Parents are requested to notify the change of address, telephone number and email IDs to the school authorities.

SCHOOL UNIFORM & DRESS CODE

Uniform Code

- Students should always be neatly dressed. The school uniform should be weared on all working days and for all school functions.
- Students who are untidily dressed or not in proper uniform will be sent back home.
- All boys (except Sikhs) must keep their hair short. Girls must tie their hair neatly.
- Girls are allowed to wear only small ear tops or studs. No other jewellery is permitted; school is not responsible for loss of any jewellery.
- Students are strictly prohibited from applying mehendi, nail polish or hair colour. Stringent action will be taken against the defaulters.
- **SUMMER:** - BOYS: - Check Shirt, Camel (Fawn) Colour Shorts/Trousers, Grey Socks with bands, Brown Shoes, School Bets & Logo.
GIRLS: - Camel (Fawn) Colour with check plated sleeves Shirts and Check Divider Skirt/Tunic, Black Hair band, Brown Shoes, Grey Socks with bands, Belt & Logo up to Class VII.
(VIII to X): - Camel (Fawn) Colour with front check Jacket, Check plated collar & Sleeves Kameez, Check Salwar, Brown Shoes, Grey Socks with band, Logo Black Hair band.
- **WINTER:** - Boys & Girls: - Full Shirt, Maroon Plain Pullover with Logo/Maroon Blazer with the fawn colour dodi, Logo.
- **P.T. Dress:** - Boys: - White Shirts, White Trousers, Logo, White Canvas Shoes & White Socks with bands.
- Girls: - White Shirt, White Skirts/tunic, Logo up to VII: White Kameez & Salwar with Dupatta Up to X, White Canvas Shoes, White Socks with band, White ribbon.

LEAVE RULES

- (1.) Absence without leave is seriously viewed and in case of six consecutive days of absence, the name of the pupil shall be struck off the rolls. He/She would be readmitted after has paid all the dues with fresh admission fee, and that too at the discretion of the Principal.
- (2.) Students coming to class after being absent will not allowed attend the class until and unless leave application is submitted or entered in the diary.
- (3.) Absence for more the three days, immediately after a vacation would undergo strict disciplinary action. Parents have to report to the Principal on the date the child report. After six days the name of the student will be struck off the rolls.
- (4.) Absence because of sickness must be supported with a medical certificate.

Expect your co-operation for smooth functioning of school.

DAV FAMILY



Headmistress